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**CASTLE DONINGTON COLLEGE**  
(A company limited by guarantee)

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**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2016**

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**CASTLE DONINGTON COLLEGE**  
**(A company limited by guarantee)**

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE ACADEMY, ITS GOVERNORS/ TRUSTEES AND  
ADVISERS  
FOR THE YEAR ENDED 31 AUGUST 2016**

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<b>Members</b>	Dr R Mitchell, Chair of Governors (from 21 September 2015) Mrs K Henry, Vice Chair (Chair of Governors to 21 September 2015) Mr S Haberfield, Co-opted Governor Mr D McKnight, Chair of Resources Committee (from 15 February 2016)
<b>Governors</b>	Mr M Graham, Parent Governor Mrs M Graham, Co-opted Governor Mrs J Lawrence, Parent Governor (appointed 24 November 2015) Mr W Smith, Parent Governor (appointed 20 November 2015) Ms L Jenkins, Staff Governor (sabbatical January to August 2016) Mr M Goldring, LA Governor (appointed 18 January 2016) Mrs C Clay, Staff Governor & Business Manager Mrs J Sheppard, Principal, ex-officio (appointed 1 August 2016) Mr M Mitchley, Principal, ex-officio (resigned 31 July 2016) Mr B Cooper, Chair of Resources Committee (resigned 15 February 2016) Mrs F Burchell, Staff Governor (resigned 11 April 2016) Mr P Norwell, Parent Governor (resigned 5 September 2016) Mrs K Eaton, Staff Governor (appointed 14 October 2016)
<b>Company registered number</b>	08203218
<b>Company name</b>	Castle Donington College
<b>Principal and registered office</b>	Castle Donington College Mount Pleasant Castle Donington Derby DE74 2LN
<b>Company secretary</b>	Mr S Haberfield
<b>Senior leadership team</b>	Mr M Mitchley, Principal until 31/7/16 Mrs J Sheppard, Vice Principal until 31/7/16 then appointed Principal 01/08/16 Mr N Barratt, Vice Principal from 28/8/16 Mrs D Johnson, Asst. Principal Mrs C Clay, Business Manager
<b>Independent auditors</b>	Bates Weston Audit Ltd Statutory Auditors Chartered Accountants The Mills Canal Street Derby DE1 2RJ

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**REFERENCE AND ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 31 AUGUST 2016**

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**Advisers (continued)**

**Bankers**

NatWest  
7 Hinckley Road  
Leicester  
LE3 0TQ

HSBC  
13 Market Street  
Derby  
DE74 2JD

**Solicitors**

Nelsons Law  
Provincial House  
37 New Walk  
Leicester  
LE1 6TU

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**CASTLE DONINGTON COLLEGE**  
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**GOVERNORS' REPORT**  
**FOR THE YEAR ENDED 31 AUGUST 2016**

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The Governors (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of Castle Donington College (the academy) for the year ended 31 August 2016. The Governors confirm that the Annual report and financial statements of the academy comply with the current statutory requirements, the requirements of the academy's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in 2015.

**Structure, Governance and Management**

Constitution

The academy is a company limited by guarantee and an exempt charity. The Charitable Company's memorandum and articles of association are the primary governing documents of the academy.

The Governors act as trustees of Castle Donington College and are also the directors of the Charitable Company for the purposes of company law. The Charitable Company is known as Castle Donington College.

Details of the trustees who served throughout the year except as noted are included in the Reference and Administrative Details on page 1.

Members' Liability

Each member of the Charitable Company undertakes to contribute to the assets of the Charitable Company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

Trustees'/Governors' Indemnities

A full insurance indemnity is taken out with the Academy's insurance company; each member has cover of £3,000,000 against any one claim. The policy is reviewed annually.

Principal Activities

The main objective of the College is to advance, education for 10-14 year olds in the catchment area. In particular, but without prejudice, establishing, maintaining, managing and developing a safe environment for all users of the College.

Method of Recruitment and Appointment or Election of Trustees

The Governing Body is made up of:-	parent governor	4	elected by parents
	community governor	2	ex parents/live or work in locality
	local authority governor	1	local authority nomination
	co-opted governor	1	co-opted by the current body
	teaching staff governors	2	elected by staff
	support staff governor	1	elected by staff
	principal (ex officio)	1	

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**CASTLE DONINGTON COLLEGE**  
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**GOVERNORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2016**

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Policies and Procedures Adopted for the Induction and Training of Trustees

The Governing Body and Principal believe it is essential that all new Governors receive a comprehensive induction package covering a broad range of issues and topics. We are all committed to ensure that new Governors are given the necessary information and support to fulfil their role with confidence. We all see this as an investment, leading to more effective governance and retention of Governors. We want to make new Governors welcome to their Governing Body.

New Governors will:

- Be welcomed to the Governing Body by the chair
- Be invited by the Principal to visit the College to experience its atmosphere and understand its ethos
- Have the opportunity to tour the College, meet with staff and pupils
- Have the opportunity to meet with an existing governor who will then act as mentor
- Be encouraged to join committee/s of their choice
- Be given background material on the College and current issues
- Be encouraged to access training including induction training for Governors

New Governors will receive and be encouraged to read:

- The Department of Education and skill's 'Guide to the Law for Governors'
- Look at the College website as this will contain a large amount of information
- Recent Ofsted Reports and Action Plan
- College Development Plan
- Last Principal's report to Governing Body
- List of all staff with job titles/areas
- Dates of forthcoming governor meetings

Castle Donington College is a member of the National Governors Association and the Leicestershire Governors Development Service, both of which provide extensive advice, information and training.

Organisational Structure

The Governing Body's role in the College is, essentially, a strategic one. Acting on the advice of the Principal the Governing Body sets aims and objectives for the College, policies and targets which will achieve these aims and objectives. It also monitors the progress of the College towards the achievement of the aims and objectives, continually reviewing progress within the financial framework.

To facilitate this, the working Governing Body has delegated some of its functions to four committees, the Principal and the Senior Leadership Team.

The committees are:-

- Resources – meet every 6-8 weeks. Responsible for revenue and capital income/expenditure, setting and reviewing the budgets, financial standards, staffing, performance management, staff discipline/capability, whole staff structure, premises
- Teaching, Learning and Assessment – meet two weeks after every full Governing Body meeting to discuss the progress and attainment of all pupils and groups of pupils, the quality of teaching and learning, assurance procedures and the current curriculum. Any concerns delivering the curriculum to be taken to another committee
- Health & Safety – meet termly, monitor safeguarding procedures and undertake an annual inspection of the Academy and monitor progress of the H&S action plans in Art & Design, Science and PE Departments
- Pay Appeals – meet as and when required
- Pupil Disciplinary – meet as and when required
- Staff Disciplinary – meet as and when required

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**GOVERNORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2016**

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The Principal is responsible for monitoring monthly expenditure, miscellaneous financial decisions, entering into contracts/agreements provided they are under £5,000; appointment, disciplinary, dismissal, suspension and performance management of staff; establishing and implementing the curriculum policy, standards of teaching, individual pupil education; premises, safety/well-being of all users and ensuring health and safety regulations are followed.

Arrangements for setting pay and remuneration of key management personnel

Salaries are based on the Performance Pay guidelines and targets & recommendations of pay are formally presented to the Pay Committee in October annually.

The Principal's salary group is based on the college size including pupil numbers and this governs the leadership pay range.

The Pay Committee can, if they feel a member of the SLT targets have been exceeded, give a 2 point increase within the set pay range.

All teacher salaries across the College are based on the Standard Teachers Pay & Conditions Document, this is summarised by Leicestershire County Council and our Pay Policy is based on their draft policy.

Risk Management

The Governors have assessed the major risks to which the College is exposed, in particular those relating to specific teaching areas, provision of facilities and other operational areas of the College, and its finances. This has resulted in a Risk Management Register which is reviewed annually. A review of finances takes place monthly. In addition, we are compliant with the EFA SFVS which was accepted when the College became an academy in October 2012.

All permanent staff, supply staff, contractors /visitors and volunteers are vetted before entering the building. Staff have been issued with a blue identification badge, visitors who hold a DBS are issued with a green badge and non-DBS visitors are issued with a red badge and must be accompanied by a member of staff at all times. We also have an electronic door access system in order to increase the safety of all users of the College – access tokens are not issued to visitors.

The Governors carry out risk checks as part of their liaison meetings with heads of departments.

Connected Organisations, including Related Party Relationships

The College has a partnership agreement with North West Leicestershire District Council (NWLDC) to enable them to provide recreational and leisure facilities for the community and surrounding villages. They have a mobile gym on site that is available to the public during term-time 08.30 – 21.30 Monday to Thursday, 08.30 – 17.00 Friday and Saturday mornings; their other recreational facilities are available during term time from 17.00hrs to 21.30hrs Monday to Thursday and Saturdays mornings. During the summer, Easter, February and October half terms NWLDC put on a number of activities for 4 to 12 year olds between 09.00 – 1700hrs.

The College also permits the hire of rooms for local societies etc. outside of normal College hours when open for NWLDC Partnership.

**Objectives and Activities**

Objects and Aims

Castle Donington College challenges all of its pupils to achieve their personal best, in order that they are well prepared for success in later life.

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**GOVERNORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2016**

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Our pupils come to the College to:-

- Be safe
- Achieve
- Enjoy their learning
- Make progress towards their personal goals, develop commitment towards learning
- Develop their social skills, respect for themselves and others to become good citizens

Objectives, Strategies and Activities

1. Achievement (College Standards)

- Maintain improvements in Key Stage 2 outcomes
- Further improve outcomes for the Most Able pupils at KS2 and KS3
- Improve outcomes for Disadvantaged Pupils and reduce the gap between them and their non – Disadvantaged counterparts

2. Teaching (College Standards & QA)

- Develop further quality assurance procedures in order to identify and share best practice
- Improve the quality of teaching so that it is good or better
- Develop strategies to better challenge pupils particularly the Most Able

3. Behaviour, Safety and Attendance

- Improve the attendance rate of all pupils
- Reduce persistent absence
- Evaluate pupils' attitudes to learning

4. Leadership and Management

- To further improve the quality of governance
- To further improve the quality of middle leadership
- To ensure rigorous and robust Performance Management procedures are linked closely to pay progression
- Secure finance systems, procedures and support services

5. College strategy direction (Chairs and Vice Chairs)

- Improve dialogue between staff and Governors
- Secure and respond to decision on age range change

Public Benefit

Castle Donington College's principle objective is to provide education for pupils of all abilities between the ages of 10 – 14 years old. The DfE and the EFA have agreed that from 2017, the College will become an 11 - 16 school. The Governors' have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

Going Concern

After making appropriate enquiries, the Board of Trustees has a reasonable expectation that the Academy has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies noted in the financial statements.



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**GOVERNORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2016**

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Key Performance Indicators

In March 2015, the College moved up an OFSTED category in all areas and is now "Good" overall (previously "Requires Improvement") with "Outstanding" behaviour and safety (previously "Good").

**Financial Review**

The majority of our income is from the EFA in the form of recurrent grants. The grants are received on a monthly basis from the EFA during the period 1 September 2015 to 31 August 2016 and the associated expenditure are shown in the statement of financial activities.

Financial and Risk Management Objectives and Policies

As noted previously the College has a Risk Register, the financial risks to the College are listed below.

Principal Risks and Uncertainties

The Governors are aware of the risks that the College faces in the short/medium term. These are:

- Reducing Pupil numbers – ultimately reduces EFA funding
- New national funding agreements
- Public Sector Pay
- Success of capital building projects
- Age Range Change in September 2017

Reserves

Within total reserves, the College holds £nil GAG funding and £526,546 of unrestricted funds. Further details are set out in note 15.

The College reserves are retained at this stage for anticipated reductions in pupil numbers over the next few years in addition to the planning of age range change.

Investment Policy

At this moment in time the College has no investments. It is continually reviewing bank balances with their main bankers to ensure funds are obtaining best day to day interest available in the short term.

**Plans for Future Periods**

**Achievement (College Standards)**

- Maintain and augment improvements in Key Stage 2 SATs results
- Improve outcomes for more able pupils
- Improve outcomes for Disadvantaged Pupils and reduce the gap between them and their non – Disadvantaged counterparts
- Planning for Age Range Change

**Teaching (College Standards & QA)**

- Raise the basic standard of teaching so that it is always good and often better
- Develop strategies to better challenge more able and disadvantaged pupils
- Implement changes to KS2 and KS3 curriculums
- Planning for Age Range Change

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**GOVERNORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2016**

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**Behaviour, Safety and Attendance**

- Improve the attendance rate of disadvantaged pupils
- Reduce persistent absence
- Improve and publicise pupils' attitudes to learning
- Improve rates of literacy and numeracy
- Plan for Age Range Change

**Leadership and Management**

- To strengthen the quality and efficiency of the appraisal system
- To further improve the quality of governance
- To further improve the quality of middle leadership
- To agree and introduce an updated pay policy
- Secure finance systems, procedures, governance and support services
- Plan for Age Range Change

**College strategy direction (Chairs and Vice Chairs)**

- Improve dialogue between staff and Governors
- Plan for Age Range Change

**Funds held as Custodian Trustee on behalf of others**

The College does not hold such funds.

**Auditor**

In so far as the Trustees are aware:

- there is no relevant audit information of which the Charitable Company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This report was approved by order of the Governing Body on ....28/11/16..... and signed on the board's behalf by:

  
.....  
**Dr R Mitchell**  
**Chair of Governors**

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**CASTLE DONINGTON COLLEGE**  
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**GOVERNANCE STATEMENT**

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**SCOPE OF RESPONSIBILITY**

As governors, we acknowledge we have overall responsibility for ensuring that Castle Donington College has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of trustees has delegated the day-to-day responsibility to the Principal, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Castle Donington College and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

**GOVERNANCE**

The information on governance included here supplements that described in the Governors' report and in the Statement of Governors' responsibilities. The board of trustees has formally met 9 times during the year. Attendance during the year at meetings of the board of trustees was as follows:

Governor	Meetings attended	Out of a possible
Dr R Mitchell, Chair of Governors (from 21 September 2015)	7	9
Mrs K Henry, Vice Chair (Chair of Governors to 21 September 2015)	9	9
Mr S Haberfield, Co-opted Governor	7	9
Mr D McKnight, Chair of Resources Committee (from 15 February 2016)	8	9
Mr M Graham, Parent Governor	5	9
Mrs M Graham, Co-opted Governor	7	9
Mrs J Lawrence, Parent Governor	5	7
Mr W Smith, Parent Governor	6	7
Ms L Jenkins, Staff Governor (sabbatical January to August 2016)	4	9
Mr M Goldring, LA Governor	2	6
Mrs C Clay, Staff Governor & Business Manager	8	9
Mrs J Sheppard, Principal, ex-officio	9	9
Mr M Mitchley, Principal, ex-officio	9	9
Mr B Cooper, Chair of Resources Committee	5	5
Mrs F Burchell, Staff Governor	5	5
Mr P Norwell, Parent Governor	3	9
Mrs K Eaton, Staff Governor	0	0

The Resources Committee is a sub-committee of the main governing body. Its main responsibilities are:

- review of annual budget
- regular monitoring of actual expenditure and income against budget for the college
- authorising orders/contracts over £5,000
- reviewing and updating of Development Plan
- staffing structure, succession planning and issues
- ensuring annual accounts are produced in accordance with the requirements of the Companies Act 2006 and DfE guidance issued to academies
- reviewing reports of the Responsible Officer on the effectiveness of the finance procedures and controls. All reports must also be reported to the full governing body.

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**GOVERNANCE STATEMENT (continued)**

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Attendance at meetings in the year was as follows:

Governor	Meetings attended	Out of a possible
Mrs K Henry	6	6
Mr D McKnight - Vice Chair, Chair from February 2016	4	6
Mr S Haberfield	5	6
Dr R Mitchell	6	6
Mr B Cooper - Chair resigned February 2016	3	3
Mrs C Clay - Business Manager	6	6
Mr M Mitchley - Principal to 31 July 2016	6	6
Mrs J Sheppard - Principal from 1 August 2016	2	2
Mr M Graham - Elected March 2016	2	2

**REVIEW OF VALUE FOR MONEY**

As Accounting Officer, the Principal has responsibility for ensuring that the academy delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the academy's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where appropriate. The Accounting Officer for the academy has delivered improved value for money during the year by:

- The Governors Resources Committee have discussed/minuted staffing levels and regularly looked at succession planning, as well as development of current staff to meet changes to teaching and learning with considerable increase in CPD in preparation for Age Range Change in 2017.
- The College is dedicated in its focus on the experiences and outcomes of all pupils regardless of economic status; ability; disability; gender; race; religion; age or sexual orientation.
- Disadvantaged Pupils funding is used to improve outcomes for our most disadvantaged students and 121 tuition is used to help pupils catch up learning missed and check for and eradicate misconceptions.
- 40% of all pupils (96) achieved the expected standard or above in Reading, Writing and Maths combined. 49% of pupils in reading, 72% in Writing and 54% in Maths achieved the expected standard or better. 2% of the cohort reached the 'Higher' standard for Reading, writing and Maths combined. By subject, percentage of pupils reaching the Higher standard was 9% in Reading, 6% in Writing and 8% in Maths. 22% of our Disadvantaged cohort (23 pupils) achieved the expected standard or above at KS2 for Reading, Writing and Maths combined compared to 45% (73 pupils) of non-Disadvantaged pupils.
- All pupils have the opportunity to attend residential, activity & curriculum trips/visits.
- The College has continued to use many of the resources offered by the LA who have very competitive prices for their services and expertise. This has also enabled us to keep up to date with statutory issues i.e. HR, Pensions Returns, Payroll, H&S and attendance etc. In addition, we have remained members of local collaborative groups which provide opportunities to share ideas, activities and CPD for staff. The College Principal is an OFSTED inspector. He has been able to more effectively, train staff in accountability measures.
- The College has been granted age range change from September 2017.
- Data for pupils attainment is now collected and analysed at 6 times each year, once per half term. Pupils not making the required progress were identified and intervention strategies were put in place to help them achieve their expected progress. Disadvantaged pupils were monitored more closely and strategies were put in place to assist them in making similar progress to their peers. Other assistance was given/offered to these pupils in line with the guidelines for the use of the Pupil Premium Funding.

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**GOVERNANCE STATEMENT (continued)**

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- Data for Attendance and behaviour is collated daily with measures in place to monitor poor attendance and a "stepped" system to intervene with poor behaviour as it arises. Overall attendance for KS2 pupil (96) was 96% in line with the National figure. Persistent absence was 3%. Attendance of our KS2 Disadvantaged cohort (23 pupils) was 94% compared to 97% of non-disadvantaged pupils. Attendance of pupils with and EHCP was 98% , 4% higher than the National figure, with no persistent absence within the group
- Behaviour monitoring informs the Behaviour Management system. Incidents of poor behaviour are rare and dealt with effectively and internally. There were two fixed term exclusions in 2015 – 2016; there were no permanent exclusions.
- Data for pupil attainment, behaviour & attendance is readily accessible from our SIMs software (MIS package).
- At all times the Academy has followed the DfE Handbook 2015 & CDC Finance Policy 2015 to ensure that all financial procedures are adhered too. Best Value for money quotations are obtained for works/services/materials purchased. Governor not a member of the Resources Committee and Bates Weston Accountants who have compiled the end of year financial reports.

**THE PURPOSE OF THE SYSTEM OF INTERNAL CONTROL**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of academy policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Castle Donington College for the year 1 September 2015 to 31 August 2016 and up to the date of approval of the annual report and financial statements.

**CAPACITY TO HANDLE RISK**

The board of trustees has reviewed the key risks to which the academy is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the academy's significant risks, that has been in place for the year 1 September 2015 to 31 August 2016 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of trustees.

**THE RISK AND CONTROL FRAMEWORK**

The College trust's system of internal financial control is based on a framework of regular management information and administrative procedures including segregation of duties and a system of delegation and accountability, in particular, it includes:-

- comprehensive budgeting and monitoring systems with an annual budget and financial reports which are reviewed and agreed by the governing body
- regular reviews by the Resources Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes
- clearly defined purchasing guidelines
- delegation of authority and segregation of duties
- identification and management of risks
- all procedures in line with the current DfE Financial Handbook and Castle Donington College Finance Policies
- staffing costs including succession and re-structure planning when necessary

The Governing Body has considered and decided for 2015-16 there was no need to appoint an LA internal auditor (RO).

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**GOVERNANCE STATEMENT (continued)**

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An in depth audit and report on financial procedures has been carried out by a Governor who is a not a member of the Resources Committee.

There were no procedural issues for the Governing Body to act on this audit during the financial year ended 31st August 2016.

**REVIEW OF EFFECTIVENESS**

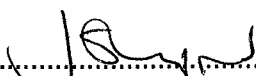
As Accounting Officer, the Principal, has responsibility for reviewing the effectiveness of the system of internal control. During the period in question the review has been informed by:

- the work of the Responsible Officer
- the work of the external auditor
- the financial management and governance self-assessment process
- the work of the Business Manager who has responsibility for the development and maintenance of the internal financial framework
- Senior Leadership Team who have curriculum and financial responsibilities
- Heads of Departments who have delegated budget responsibilities

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Resources Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the board of trustees on 28/11/16. and signed on their behalf, by:

  
.....  
**Dr R Mitchell**  
**Chair of Governors**

  
.....  
**Mrs J Sheppard**  
**Principal**

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**STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE**

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As Accounting Officer of Castle Donington College I have considered my responsibility to notify the academy trust board of trustees and the Education Funding Agency of material irregularity, impropriety and non-compliance with EFA terms and conditions of funding, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2015.

I confirm that I and the academy trust board of trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2015.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and EFA.

  
.....  
**Mrs J Sheppard**  
**Principal**

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**CASTLE DONINGTON COLLEGE**  
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**STATEMENT OF GOVERNORS' RESPONSIBILITIES**  
**FOR THE YEAR ENDED 31 AUGUST 2016**

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The Governors (who act as governors of Castle Donington College and are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Strategic report, the Governors' report and the financial statements in accordance with the Annual Accounts Direction issued by the Education Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Governors to prepare financial statements for each financial year. Under company law the Governors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2015 and the Academies' Accounts Direction 2015 to 2016;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Governors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Governors are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from the EFA/DfE have been applied for the purposes intended.

The Governors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the board of trustees and signed on its behalf by:

  
.....  
**Dr R Mitchell**  
**Chair of Governors**

**Date:** 8/12/16



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**CASTLE DONINGTON COLLEGE**  
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**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF  
CASTLE DONINGTON COLLEGE**

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We have audited the financial statements of Castle Donington College for the year ended 31 August 2016 which comprise the Statement of financial activities incorporating income and expenditure account, the Balance sheet, the Statement of cash flows and the related notes. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Academies Accounts Direction 2015 to 2016 issued by the Education Funding Agency.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinion we have formed.

#### **RESPECTIVE RESPONSIBILITIES OF GOVERNORS AND AUDITORS**

As explained more fully in the Statement of Governors' responsibilities, the Governors (who are also the directors of the academy for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### **SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the academy's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Governors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Governors' report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **OPINION ON FINANCIAL STATEMENTS**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2015 and the Academies Accounts Direction 2015 to 2016 issued by the Education Funding Agency.

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**CASTLE DONINGTON COLLEGE**  
**(A company limited by guarantee)**

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**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF  
CASTLE DONINGTON COLLEGE**

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**OPINION ON OTHER MATTER PRESCRIBED BY THE COMPANIES ACT 2006**

In our opinion the information given in the Governors' report, incorporating the Strategic report, for the financial year for which the financial statements are prepared is consistent with the financial statements.

**MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Governors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.



Wayne Thomas ACA (Senior Statutory Auditor)

for and on behalf of

**Bates Weston Audit Ltd**

Statutory Auditors

Chartered Accountants

The Mills

Canal Street

Derby

DE1 2RJ

Date:

12 DEC 2016